

**AGENDA PLACEMENT FORM**

(Submission Deadline – Monday, 5:00 PM before Regular Court Meetings)

Date: 05062024  
Meeting Date: 05132024  
Submitted By: Dale Hanna  
Department: District Attorney  
Signature of Elected Official/Department Head:  
\_\_\_\_\_

**Court Decision:**  
This section to be completed by County Judge's Office



May 13, 2024

Description:  
Requesting to use open position money to hire a summer intern temp position.  
Motion: Amend Job Description to Temporary Summer Intern Position  
at \$20.00 an hour  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(May attach additional sheets if necessary)

Person to Present: Dale Hanna

(Presenter must be present for the item unless the item is on the Consent Agenda)

Supporting Documentation: (check one)     PUBLIC     CONFIDENTIAL

(PUBLIC documentation may be made available to the public prior to the Meeting)

Estimated Length of Presentation: 5 minutes

Session Requested: (check one)

Action Item     Consent     Workshop     Executive     Other \_\_\_\_\_

Check All Departments That Have Been Notified:

County Attorney     IT     Purchasing     Auditor  
 Personnel     Public Works     Facilities Management

Other Department/Official (list) Dale Hanna

**Please List All External Persons Who Need a Copy of Signed Documents  
In Your Submission Email**